

**Central Virginia Governor's School for Science and Technology  
Policy Manual**

Section

3.1 Consultants

All paid consultants must be approved by the Governor's School Director prior to the consultant being hired.

3.2 Job Descriptions

The Governor's School Director shall develop a job description for each position, defining the limits and responsibilities of such position. The Governor's School Board shall approve the general scope and establishment of all positions and delegate to the Governor's School Director the responsibility for specific assignments of duties.

3.3 Administrative Action in the Absence of Policy

Where administrative action is required in situations for which no guidelines have been provided by the Governor's School Board, the Director and the Superintendent-in-Charge shall have the power to act, informing the Governor's School Board of the action at its next regular meeting.

Approved by the Governor's School Board: 05/04/2005

Revised and Approved:  
08/09/2005